



## DANGEROUS WEAPONS LICENSE INFORMATION

OFFICE OF THE CITY CLERK LICENSE DIVISION  
200 E. WELLS ST. ROOM 105, MILWAUKEE, WI 53202  
(414) 286-2238 EMAIL: LICENSE@MILWAUKEE.GOV

**LICENSE PERIOD:** License expires on April 30 in even-numbered years.

**APPLICATION:** Complete and return application to City Clerk License Division, City Hall, 200 E. Wells Street, Room 105, Milwaukee, WI 53202, telephone (414) 286-2238.

**FEE:** The \$50 license fee **must be submitted with application.** Make checks payable to: City of Milwaukee.

**SIGNATURES:** Signatures of the individual, all partners, the agent, president and secretary of a corporation, the agent and all members of a limited liability company are required.

### **REQUIREMENTS:**

- An occupancy permit must be obtained from the City of Milwaukee Department of City Development. Contact the Development Center, Permit Desk at 809 N. Broadway, 1st floor, (414) 286-8211. Additional information available online at <http://www.mkedcd.org/build/pdfs/occcert.pdf>.
- A Seller's Tax Number must be obtained from the state of Wisconsin. Contact the Department of Revenue at 819 N. 6th St., Room 408, (414) 227-4444. Additional information is available online at <http://www.dor.state.wi.us/>
- A federal license must be obtained from the Federal Bureau of Alcohol, Tobacco and Firearms/Explosives. Contact the Milwaukee field office at 1000 N. Water St., Suite 1700, (414) 727-6170.
- Applicants who sell any secondhand (used) dangerous weapons, must also obtain a Second Hand Dealer's license from this office.

### **FINGERPRINTS:**

All applicants (including partners, all corporate officers, members, agent, directors, manager, and stockholders owning 20% or more of the stock of the corporation) whose fingerprints are not on file with the Milwaukee Police Department must be fingerprinted.

Report to the Police Administration Building, 951 N. James Lovell St. (7<sup>th</sup> St), Room 305 to be fingerprinted. If you are an out of town resident, call (414) 935-7281 to receive information regarding how to comply with the fingerprint requirement.

### **REPORT CHANGES:**

Whenever a fact set forth in the application changes, the licensee shall file a written notice of the change with the License Division within 10 days of the change.

### **GRANTING OF LICENSES:**

Licenses are granted by the Common Council on recommendation of the Utilities and Licenses Committee. Please allow 5-6 weeks for processing.

ORDINANCES GOVERNING DANGEROUS WEAPONS LICENSES ARE LOCATED IN SECTIONS 105-43 OF THE MILWAUKEE CODE OF ORDINANCES AND MAY BE VIEWED ONLINE <http://www.ci.mil.wi.us/ctygov/council/isysintro.htm> or purchased from the Legislative Reference Bureau in City Hall, Room B-11.



**City  
of  
Milwaukee**

# **DANGEROUS WEAPONS LICENSE APPLICATION**

OFFICE OF THE CITY CLERK LICENSE DIVISION  
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(414) 286-2238 E-MAIL ADDRESS: LICENSE@MILWAUKEE.GOV

Check one: ☐ Individual or ☐ Partnership (Fill out Section A, B, D & E)  
☐ Corporation or LLC (Fill out Section B, C, D & E)

<b>A</b>	<b>INDIVIDUAL OR PARTNERSHIP:</b>	
	Full Name (Last, First & Middle Initial)	Full Name (Last, First & Middle Initial)
	Home Street Address:	Home Street Address:
	Home City, State, Zip Code:	Home City, State, Zip Code:
	Home Phone Number: (     )     -	Home Phone Number: (     )     -
	Date of Birth:	Date of Birth:
<b>B</b>	<u>Business Name:</u>	
	Business Address (include City, State, Zip Code):	
	Have you been issued a Federal License? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, # _____. If no, you must obtain a federal license from the Federal Building 310 W. Wisconsin Ave., Firearms Division (414) 297-3991.	
	List the type of dangerous weapons being sold:	
<b>C</b>	<b><u>Full Name of corporation or limited liability company:</u></b>	
	Address, if different from business address (include City, State, & Zip Code):	
	<i>Agent:</i>	
	Full Name (Last, First & Middle Initial):	Stockholder <input type="checkbox"/> Percentage of Stock     %
	Home Address (include City, State & Zip Code):	
	Home Phone Number: (     )     -	Date of Birth:
	<i>President/Member</i>	
	Full Name (Last, First & Middle Initial):	<i>Vice President/Member</i>
	Home Address (include City, State, Zip Code):	Home Address (include City, State, Zip Code):
	Home City, State, Zip Code:	Home City, State, Zip Code:
Home Phone Number: (     )     -	Home Phone Number: (     )     -	
Date of Birth:	Date of Birth:	
Stockholder <input type="checkbox"/> Percentage of Stock     %	Stockholder <input type="checkbox"/> Percentage of Stock     %	

OVER

<b>C</b> Continued	<i>Secretary/Member</i>	<i>Treasurer/Member</i>
	Full Name (Last, First & Middle Initial):	Full Name (Last, First & Middle Initial):
	Home Street Address:	Home Street Address:
	Home City, State, Zip Code:	Home City, State, Zip Code:
	Home Phone Number: (     )     -	Home Phone Number: (     )     -
	Date of Birth:	Date of Birth:
	Stockholder <input type="checkbox"/> Percentage of Stock     %	Stockholder <input type="checkbox"/> Percentage of Stock     %
	List any additional stockholders owning 20% or more stock:	
	Full Name (Last, First & Middle Initial):	Full Name (Last, First & Middle Initial):
	Home Street Address:	Home Street Address:
Home City, State, Zip Code:	Home City, State, Zip Code:	
Home Phone Number: (     )     -	Home Phone Number: (     )     -	
Date of Birth:	Date of Birth:	
Stockholder <input type="checkbox"/> Percentage of Stock     %	Stockholder <input type="checkbox"/> Percentage of Stock     %	
<b>D</b>	Has anyone named on this application been convicted of violating any federal laws, state or local ordinances: <input type="checkbox"/> Yes <input type="checkbox"/> No; If yes, name person (s), date(s), charge(s) and penalties:  	
<b>E</b>	<p>The undersigned agrees to inform the City Clerk within ten days of any substantial changes in the information supplied in this application. The undersigned shall not willfully refuse to provide the services offered under this license, or refuse to employ, or discharge any person otherwise qualified because of race, color, creed, sex, national origin or ancestry; and not seek such information as a condition of employment, or penalize any employee or discriminate in the selection of personnel for training or promotion on the basis of such information.</p> <p>I have knowledge of the City Ordinances currently regulating the license applied for herein, say that I am the person named above and that all statements made in the foregoing application are true and correct.</p>	

Office Use Only:

Initials: \_\_\_\_\_ Filed: \_\_\_\_\_ AD: \_\_\_\_\_ License #: \_\_\_\_\_ Granted: \_\_\_\_\_